

Speed Dialing – On *74 / 8 number speed dialing On *75 / 30 number speed dialing

Speed Calling allows you to reach 8 or 30 frequently called numbers by dialing just one or two digits instead of the entire phone number.

How to program 8 frequently called numbers:

1. Lift the handset and listen for the dial tone.
2. Press ***74**. (On a rotary phone, dial 1174).
3. Listen for the dial tone.
4. Dial a one-digit speed code. (Choose any number 2-9).
5. Dial the telephone number you wish to assign to that speed code. (For long distance calls, be sure to include "1" plus the area code).
6. Press the # key. (On a rotary phone, wait four seconds after dialing).
7. Listen for the confirmation tone.

How to program 30 frequently called numbers:

1. Lift the handset and listen for dial tone.
2. Press ***75**. (On a rotary phone, dial 1175).
3. Listen for the dial tone.
4. Dial a two-digit speed code. (Choose any number, 20 through 49).
5. Dial the telephone number you wish to assign to that speed code. (For long distance calls, be sure to include "1" plus the area code).
6. Press the # key. (On a rotary phone, wait four seconds after dialing).
7. Listen for the confirmation tone.

To call someone on your Speed Calling list:

1. Lift the handset and listen for dial tone.
2. Dial the one-digit or two-digit speed code, then press the # key. (On a rotary phone, wait four seconds after dialing).

To change your Speed Calling list:

1. Lift the handset and listen for dial tone.
2. Press ***74** for 8 number Speed Calling. (On a rotary phone, dial 1174). Press ***75** for 30 number Speed Calling. (On a rotary phone, dial 1175).
3. Listen for the dial tone.
4. Dial the one-digit speed code you wish to change for 8 number Speed Calling. Dial the two-digit speed code you wish to change for 30 number Speed Calling.
5. Listen for the cancellation tone, then the dial tone. Follow steps 4-7 above to program your Speed Calling list.